

Jefferson Middle School

~ Expectations for Video Conferencing ~

We are:	SAFE	RESPONSIBLE	RESPECTFUL
Entering a Google Meet or Zoom Meeting	<ul style="list-style-type: none"> ● Choose a calm, distraction free space to sit ● Use equipment as intended ● Use kind words and faces ● Only join meetings you have been invited to 	<ul style="list-style-type: none"> ● Be on time and ready to learn ● Start class charged or plugged in ● Have materials ready ● Use the chat for questions and comments related to the topic 	<ul style="list-style-type: none"> ● Video on at all times ● Audio off (i.e. mute) ● Use chat with classmates for first 5 minutes ● Show self-control of your body ● Wear appropriate clothing ● Respect your classmates' and teacher's privacy: do not photograph, record, and share
Teacher-Led whole group instruction	<ul style="list-style-type: none"> ● Use the chat to ask for help ● Use kind words and faces 	<ul style="list-style-type: none"> ● Ask questions (voice or chat) when you have them ● Be present and participate; avoid multitasking 	<ul style="list-style-type: none"> ● Video on at all times ● Audio off ● Use chat with classmates for first 5 minutes ● Show self-control of your body ● Wear appropriate clothing ● Respect your classmates' and teacher's privacy: do not photograph, record, and share
One-on-One Instruction	<ul style="list-style-type: none"> ● Use kind words and faces 	<ul style="list-style-type: none"> ● Ask questions out loud when you have them ● Try your best ● Be present and participate; avoid multitasking 	<ul style="list-style-type: none"> ● Video on at all times ● Audio on ● Listen attentively ● Answer questions out loud on cue ● Show self-control of your body ● Wear appropriate clothing ● Respect your classmates' and teacher's privacy: do not photograph, record, and share
Small Group Activities	<ul style="list-style-type: none"> ● Encourage others to participate ● Use kind words and faces 	<ul style="list-style-type: none"> ● Encourage each other to stay on topic ● Complete the work together ● Use "Raise Hand" button if you have questions ● Be present and participate; avoid multitasking 	<ul style="list-style-type: none"> ● Video on at all times ● Audio on ● One speaker at a time: wait to use chat to respond when others are talking ● Respect others' cultures, opinions and viewpoints ● Show self-control of your body ● Wear appropriate clothing ● Respect your classmates' and teacher's privacy: do not photograph, record, and share