



FACT SHEET: School Routines

How will students be screened each day for temperature or possible symptoms of COVID-19?

Parents will be required to confirm that they completed a daily screening at home, and that they will not send their child to school if they have any possible symptoms of COVID-19. Students who ride the bus will have their temperature taken by district personnel before boarding the bus. Students with a temperature of 100.0 degrees or higher will not be allowed to board the bus. As an additional health and safety measure, all students will have their temperatures taken upon arrival at school. If a student's temperature is more than 100 degrees, he/she will be referred to the school nurse for further screening and evaluation.

How will students enter and exit the building safely while maintaining social distancing?

Social distancing must be maintained while entering and exiting the building. All students, staff, parents, and visitors will be required to wear a face-covering while on school property. Specific grade levels and/or classes will be assigned a specific entrance and exit in order to limit the number of students entering at once. At 8:30, all entry points will be closed and all tardy students will enter through the main entrance.

If a student has a younger sibling, please have the student drop off the younger sibling at the assigned entrance and then go to their assigned entrance.

During dismissal, if an older sibling is required to pick up his/her younger sibling, the student will be dismissed from their assigned door and will walk to the younger sibling's exit to pick him/her up.

How will students safely transition between classrooms or common areas in the school while maintaining social distancing?

Students will report directly to their homeroom. They will remain in their homerooms throughout the school day. If, at any time, students are in the halls (i.e. entering/exiting the school, bathroom, class walk, nurse, etc.) students will wear a mask and stay to the far right in the halls. The halls will have markings and signs reminding students to maintain social distancing.

What are the requirements for wearing masks or face coverings when in school?

Cloth face coverings are required by all students and staff on all JPS district buses and in all buildings. Face coverings must be worn by students, staff, visitors and vendors when likely to be less than 6 feet away from others, at the bus stop and on the bus, in hallways and common areas such as restrooms and while waiting outside before and after school.

Face coverings may be removed in the following situations, with appropriate social distancing measures in place:

- while eating or drinking during assigned breakfast/lunch/snack periods
- during “mask breaks” as directed by a teacher or school administrator

Exemptions to the district masking protocol will only be granted to students or staff who have documented medical issues for which a face covering would cause an impairment.

What are the procedures for using the restroom when in school?

Where available, students will use the restroom in their classroom. If a teacher does not have a restroom in his/her classroom, the student will utilize the hallway restroom. A student may use the restroom when needed, however, a classroom-wide bathroom break will be scheduled for each classroom without a restroom in their classroom. Doors to the restroom will be propped open in order to limit contact with frequently touched surfaces. An adult will monitor the restroom to be sure it was used appropriately and that students wash hands thoroughly for at least 20 seconds, with soap and water, after using it. Students will be encouraged to utilize the restroom on their specific floor and not to go to a different restroom on a different floor. The custodial staff will be required to make continuous rounds throughout the day to clean each restroom and high touch areas.

What are the procedures for hand hygiene when in school?

Students, staff, and visitors will use hand sanitizer when entering the building. Students and staff will wash their hands with soap and water once arriving at a classroom, after using the restroom, after using a center, after a transition requiring them to leave and/or return to the classroom, and after coughing or sneezing. Hand sanitizing stations will be available at several locations throughout the building.

What are the procedures for access to drinking fountains when in school?

Students and staff will be encouraged to bring a plastic water bottle from home each day. This water bottle can be refilled at the sink or at a bottle filling station. For students or staff who forget a water bottle, paper cups will be provided. Hallway and classroom drinking fountains will be turned off and not utilized.

How will classrooms be arranged to maintain safe physical distancing for students and teachers?

Classrooms will be arranged in a manner that provides social distancing between students and teachers. Desks and/or tables will be set up to provide a minimum of 6 feet between each student in each direction.

How will students be assigned to classrooms in cohorts to limit interaction between students?

Class lists will be divided into two cohorts so that only half of the students assigned to that class will be present at a time. The school will make every effort to keep the cohorts heterogeneous cohorts, as well as keep siblings/household members in the same cohort. Students receiving special services may require a specific cohort in order to effectively and efficiently meet their individual needs. Parents will be receiving cohort assignments during the week of August 24th.

What cleaning and sanitizing procedures will be used in the school to keep students and staff healthy and safe?

Classroom desks and other surfaces will be cleaned after each learning session based on current recommendations by the CDC and NYSED. In addition to cleaning that may be required during the school day, each learning space will be thoroughly cleaned at the end of each school day. The custodial staff will be required to make continuous cleaning rounds throughout the day to check each location and clean additionally as required.

High touch surfaces in the utilized areas will be cleaned multiple times during the course of the day. Using a minimalist approach to space usage, every space utilized during the course of a normal school day will be identified and documented by building staff. The high touch areas will also be disinfected daily during the evening custodial shift. A cleaning log will be posted in each of the spaces utilized, showing the date and time of the cleaning and disinfecting operations.

In the elementary Hybrid Model where some students attend in the morning and others attend in the afternoon, students will have their own space and materials and will not share desks, seats, or equipment. If learning spaces must be shared, desks and chairs will be cleaned at the end of the morning session and before the arrival of the afternoon group. All desks and surfaces will be cleaned again during the existing evening custodial shift in anticipation of the students arrival the next morning.

What will students' daily instructional schedule look like, including expectations for remote learning?

Elementary students will receive in person instruction for two and a half hours a day, four days a week with one day set aside for learning at home. The morning cohort will attend school 8:30-11:00 and the afternoon cohort will attend school 12:30-3:00. Teachers will plan and teach lessons that are aligned with the NYS Learning Standards. Students will receive instruction in English Language Arts, Math, Science, Social Emotional Learning, and Social Studies. Some of this will occur in person and some activities will be provided for students to work on when they are not in school.

How will daily interaction between students and teachers ensure that students are receiving needed instructional support and feedback, including remote learning?

Teachers will monitor academic progress through many different approaches in both in-person learning and remote learning environments. Students will participate during instruction, have assessments, and receive regular, formative feedback from their teacher. Teachers will work closely with families to support the learning at home through continuous forms of communication as well as providing materials and resources to support learning.

How will school meals be provided to students, including meals for days that students attend remotely?

Students who attend the morning session will be provided with two meals at dismissal, including a bagged lunch for the current day and a bagged breakfast for the following day. Students who attend the afternoon session will be provided with two meals at dismissal, including a bagged breakfast and lunch for the following day. On Thursdays, students will receive four meals at dismissal, including lunch for Thursday & Friday and breakfast for Friday & Monday.

All students who attend in-person for the full day will be provided with lunch during the day and a bagged breakfast to be consumed at home prior to the arrival at school the next day. On Thursdays, students will receive three meals at dismissal, including breakfast & lunch for Friday and breakfast for Monday.

Students who attend only by remote learning will be able to pick up meals on designated days and times, to be published on our school website at <http://jpsny.org/meals>. Meals must be picked up at each student's school of enrollment. Parents may pick up meals for enrolled children only, and documentation will be required.

How will transportation be different for students who ride the bus to and from school?

Students will be health screened and temperatures taken prior to boarding the bus. There will be fewer students on the bus runs to ensure that social distancing is maintained. Students will be in assigned seats and wearing masks.

What childcare options might be available for working parents?

Childcare options will be available in the afternoons for working parents of students in grades PK-6 who attend school in the morning. Schools will survey parents to assess their childcare needs.

Will students and families still be able to access instructional supports or agency services?

Fletcher Elementary will continue to work with our agency partners to provide the services our students need to be successful both academically and socially. Our support staff will work collaboratively with classroom teachers to provide the necessary interventions needed for students to achieve their goals. Staff will also work with families to respond to needs and provide support. Students who qualify for ENL, special education, and other related services will have extended time to receive those supports.

What happens if a student/staff member is suspected of having COVID-19?

School nurses will have systems in place to screen students and staff who exhibit COVID-19 symptoms. Those individuals will be kept in a room separate from the nurse's office that is designated for isolation. If their symptoms require further evaluation, they will need to leave the building. If the school district is notified that a staff member/student has tested positive for COVID-19, the Coordinator of Health Services will work with the Chautauqua County Health Department to ensure all protocols relative to contact tracing and quarantine are followed.