



FACT SHEET: School Routines

How will students be screened each day for temperature or possible symptoms of COVID-19?

Parents will be required to confirm that they completed a daily screening at home, and that they will not send their child to school if they have any possible symptoms of COVID-19. Students who ride the bus will have their temperature taken by district personnel before boarding the bus. Students with a temperature of 100.0 degrees or higher will not be allowed to board the bus. As an additional health and safety measure, all students will have their temperatures taken upon arrival at school. If a student's temperature is more than 100 degrees, he/she will be referred to the school nurse for further screening and evaluation.

How will students enter and exit the building safely while maintaining social distancing?

All students, staff, parents, and visitors will be required to wear a face-covering while on school property. Students will enter and exit the building while maintaining social distancing by following the 6 foot markers on sidewalks. Students will enter and exit through assigned doors only, in order to limit the number of students entering through any one location. Students will be greeted by staff at the door. During entry, if a student has a younger sibling, please have the student drop off the younger sibling at the assigned entrance and then go to their assigned entrance. During dismissal, if an older sibling is required to pick up his/her younger sibling, the student will be dismissed from their assigned door and will walk to the younger sibling's exit to pick him/her up. Vehicle drop off and pick up locations will be assigned according to grade levels.

How will students safely transition between classrooms or common areas in the school while maintaining social distancing?

Upon entry into Ring School, students will proceed directly to their classrooms and sit in their assigned seats. Teachers will call students one at a time to put their items on their assigned hooks or assigned lockers. The majority of our students will remain in their classrooms with their teacher for the length of their day. If students need to move within the building during the school day, they will wear a mask and maintain social distance with the supervision of staff. Hallways will have markings to help guide students to walk on the right side and remain 6 feet apart.

What are the requirements for wearing masks or face coverings when in school?

Cloth face coverings are required by all students and staff on all JPS district buses and in all buildings. Face coverings must be worn by students, staff, visitors and vendors when likely to be less than 6 feet away from others, at the bus stop and on the bus, in hallways and common areas such as restrooms and while waiting outside before and after school.

Face coverings may be removed in the following situations, with appropriate social distancing measures in place:

- while eating or drinking during assigned breakfast/lunch/snack periods
- during “mask breaks” as directed by a teacher or school administrator

Exemptions to the district masking protocol will only be granted to students or staff who have documented medical issues for which a face covering would cause an impairment.

What are the procedures for using the restroom when in school?

Custodial staff will be required to make continuous rounds throughout the day to clean each restroom and high touch areas to maintain a safe environment for our students, faculty and staff.

Students will use classroom bathrooms if there is one in their classroom. If the restroom is busy, students must wait at their desks. Signage will be on the outside of the restroom to indicate use.

Each grade level will be assigned a specific hallway bathroom to use. Each grade level will be assigned a specific bathroom break time. Students are to wear masks at all times while in the hallway and bathroom. Two students will be permitted to be in each restroom. Signage on the outside of the restroom will help students know when they can enter the restroom. Any additional students waiting to use the restrooms will be six feet apart in the hallway.

Teachers will teach/re-teach, monitor, and reinforce thorough hand-washing procedures. Hand sanitizer is not a substitute for thorough soap and water hand-washing. Students must wash hands for at least 20 seconds with soap and water

What are the procedures for hand hygiene when in school?

Teachers will teach/re-teach, monitor, and reinforce thorough hand-washing procedures. Students will hand wash and sanitize as directed by school staff. Students will use hand sanitizer stations when they enter school. Students will be provided opportunities to safely wash their hands before eating, after using the restroom, or after any classroom activity that warrants handwashing. Teachers will supervise the students’ handwashing at the nearest restroom when necessary. Teachers will provide direct guidance and instruction on the importance of proper hand hygiene and will supervise to ensure students are successful.

What are the procedures for access to drinking fountains when in school?

Drinking fountains will be turned off and not utilized. Students and staff are encouraged to bring their own water bottles (sports top preferred) from home each day or use a disposable paper cup provided. Water bottles will be filled at home before coming to school and taken home nightly to clean. Water bottles can be refilled at the sink or at a bottle filling station when at school.

How will classrooms be arranged to maintain safe physical distancing for students and teachers?

Students will have their own space and materials while maintaining a 6 foot distance in all directions. Students immediately enter the classroom and sit with belongings at their assigned seat. The teacher will call students

over one at a time to hang belongings in the closet or in lockers. Belongings, including coats, will be put inside backpacks.

How will students be assigned to classrooms in cohorts to limit interaction between students?

Class lists will be divided into two cohorts so that only half of the students assigned to that class will be present at a time. The school will make every effort to keep the cohorts heterogeneous, as well as keep siblings/household members in the same cohort. Students receiving special services may require a specific cohort in order to effectively and efficiently meet their individual needs. Parents will be receiving cohort assignments during the week of August 24th.

What cleaning and sanitizing procedures will be used in the school to keep students and staff healthy and safe?

Classroom desks and other surfaces will be cleaned after each learning session based on current recommendations by the CDC and NYSED. In addition to cleaning that may be required during the school day, each learning space will be thoroughly cleaned at the end of each school day. The custodial staff will be required to make continuous cleaning rounds throughout the day to check each location and clean additionally as required.

High touch surfaces in the utilized areas will be cleaned multiple times during the course of the day. Using a minimalist approach to space usage, every space utilized during the course of a normal school day will be identified and documented by building staff. The high touch areas will also be disinfected daily during the evening custodial shift. A cleaning log will be posted in each of the spaces utilized, showing the date and time of the cleaning and disinfecting operations.

In the elementary Hybrid Model where some students attend in the morning and others attend in the afternoon, students will have their own space and materials and will not share desks, seats, or equipment. If learning spaces must be shared, desks and chairs will be cleaned at the end of the morning session and before the arrival of the afternoon group. All desks and surfaces will be cleaned again during the existing evening custodial shift in anticipation of the students arrival the next morning.

What will students' daily instructional schedule look like, including expectations for remote learning?

Elementary students will receive in person instruction for two and a half hours a day, four days a week with one day set aside for asynchronous learning at home. The morning cohort will attend school 8:30-11:00 and the afternoon cohort will attend school 12:30-3:00. Students will receive an ELA and Math block of instruction every day with embedded science, social studies, and social emotional lessons. Some of this will occur in person and some materials will be provided for students to work on when they aren't in school. Students will also receive 20 minutes of music, phys. ed, art, or library on a daily basis.

How will daily interaction between students and teachers ensure that students are receiving needed instructional support and feedback, including remote learning?

Teachers will continue to monitor academic progress through many different approaches. Students will participate during in person instruction, have assessments, and receive regular feedback from their teacher. The same will happen for remote learning but it may have to take on a slightly different look. Teachers will work closely with families to support the learning at home through continuous communication as well as providing materials and resources to use at home.

How will school meals be provided to students, including meals for days that students attend remotely?

Groups A & B:

Students who attend the morning session will be provided with two meals at dismissal, including a bagged lunch for the current day and a bagged breakfast for the following day.

Students who attend the afternoon session will be provided with two meals at dismissal, including a bagged breakfast and lunch for the following day.

On Thursdays, students will receive four meals at dismissal, including lunch for Thursday & Friday and breakfast for Friday & Monday.

Group C:

All students who attend in-person for the full day will be provided with lunch during the day and a bagged breakfast to be consumed at home prior to the arrival at school the next day. On Thursdays, students will receive three meals at dismissal, including breakfast & lunch for Friday and breakfast for Monday.

Group D:

Students who attend only by remote learning will be able to pick up meals on designated days and times, to be published on our school website at <http://jpsny.org/meals>. Meals must be picked up at each student's school of enrollment. Parents may pick up meals for enrolled children only, and documentation will be required.

How will transportation be different for students who ride the bus to and from school?

Students will be health screened and temperatures taken prior to boarding the bus. There will be fewer students on the bus runs to ensure that social distancing is maintained. Students will be in assigned seats and wearing masks

What childcare options might be available for working parents?

Childcare options will be available in the afternoons for working parents of students in grades PK-6 who attend school in the morning. Schools will survey parents to assess their childcare needs

Will students and families still be able to access instructional supports or agency services?

Yes, students will receive services as specified by students' Individualized Learning Plan and Title I Reading specifications. These services will be provided by push-in support by a trained provider. In addition to push-in support, some children may receive pull-out support in another location in the school while maintaining the

health and safety guidelines as submitted in this document. Family Services will still provide in-school counseling to identified students. Outside agencies such as JCLC and Striders will continue to provide remote support.

What happens if a student/staff member is suspected of having COVID-19?

School nurses will have systems in place to screen students and staff who exhibit COVID-19 symptoms. Those individuals will be kept in a room separate from the nurse's office that is designated for isolation. If their symptoms require further evaluation, they will need to leave the building. If the school district is notified that a staff member/student has tested positive for COVID-19, the Director of Coordinator of Health Services will work with the Chautauqua County Health Department to ensure all protocols relative to contact tracing and quarantine are followed