



FACT SHEET: School Routines

How will students be screened each day for temperature or possible symptoms of COVID-19?

Parents will be required to confirm that they completed a daily screening at home, and that they will not send their child to school if they have any possible symptoms of COVID-19. Students who ride the bus will have their temperature taken by district personnel before boarding the bus. Students with a temperature of 100.0 degrees or higher will not be allowed to board the bus. As an additional health and safety measure, all students will have their temperatures taken upon arrival at school. If a student's temperature is more than 100 degrees, he/she will be referred to the school nurse for further screening and evaluation.

How will students enter and exit the building safely while maintaining social distancing?

In order to eliminate crowding of students while entering the building, students will be assigned to a specific entrance and will arrive at that entrance at a given time each day. Students will also exit the building through that same door at the end of the day. Social distancing must be adhered to in all classes and activities, including scheduling of spaces to allow for proper social distancing.

All students and staff must have a mask with them at all times. Students and staff must wear a mask, in all areas where social distancing may not be maintained. Students and staff must wear masks when entering and exiting the building and when moving through common areas, such as hallways/restrooms.

Distance markings shall be placed in the hallways, exterior entrances, and other common areas to assist with social distancing. Hallways and common areas will be clearly marked to determine walking routes and spacing. One-way traffic will be encouraged wherever possible. Social distancing signage will be placed in all applicable areas of the school grounds.

Common gathering areas may be closed as necessary - faculty room, cafeteria (closed or clearly marked for social distancing). Schedules may be adjusted to allow for adequate passing time with less students moving through the hallways at the same time. Hallway lockers and locker rooms will not be used at this time. Students will keep their belongings at their desks in their assigned classrooms.

How will students safely transition between classrooms or common areas in the school while maintaining social distancing?

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What are the requirements for wearing masks or face coverings when in school?

Cloth face coverings are required by all students and staff on all JPS district buses and in all buildings. Face coverings must be worn by students, staff, visitors and vendors when likely to be less than 6 feet away from others, at the bus stop and on the bus, in hallways and common areas such as restrooms and while waiting outside before and after school.

Face coverings may be removed in the following situations, with appropriate social distancing measures in place:

- while eating or drinking during assigned breakfast/lunch/snack period
- during “mask breaks” as directed by a teacher or school administrator

Exemptions to the district masking protocol will only be granted to students or staff who have documented medical issues for which a face covering would cause an impairment.

What are the procedures for using the restroom when in school?

The custodial staff will be required to make continuous rounds throughout the day to clean each restroom and high touch areas.

Each pair of student restrooms will be assigned a staff monitor(s). The monitor will sign students in/out of the restroom to ensure proper tracing of individuals using the restroom. Monitors will not allow more than one/two students to be in each restroom in order to ensure proper social distancing. Any additional students waiting to use the restrooms will be six feet apart in the hallway until they are able to enter the restroom.

Students must wash hands for at least 20 seconds with soap and water. Restroom doors will be propped open to avoid contact with door handles.

When students are traveling in the hallways to/from their classrooms, they will practice social distancing of six feet and are required to wear a mask at all times.

What are the procedures for hand hygiene when in school?

At each entrance to the building, hand sanitizing stations will be made available for staff, students and guests to use to sanitize their hands upon entering the building or throughout the day.

Each student bathroom will have soap dispensers for use. Students must wash their hands for at least 20 seconds soap and water. Restroom and classroom doors will be propped open to avoid contact with door handles. Signs promoting hand hygiene will be located around the building.

What are the procedures for access to drinking fountains when in school?

Since access to drinking fountains will be limited, students will be required to bring their own water bottle to school with them each day. It is recommended that students take their water bottles home with them and refill them at home in order to avoid excessive use of drinking fountains in the building. In the event that a student needs to refill their water bottle while they are at school, the student will be able to use the drinking fountain for that purpose only. Students without water bottles will be provided a disposable cup to fill with water.

How will classrooms be arranged to maintain safe physical distancing for students and teachers?

Classroom capacity will be determined to allow a minimum of six foot social distance between desks within the classroom. In order to ensure six foot distance between desks in the classrooms, all extra desks and furniture have been removed from the rooms.

There will be a minimum of six feet distance between the first row of student desks and the area in the front of the room where the teacher will be teaching from. If physical distancing of six feet or more between staff and students cannot be met, it is mandatory that masks be worn.

How will students be assigned to classrooms in cohorts to limit interaction between students?

Students have been assigned to cohorts based on course requirements and individual student needs. Cohorts are limited to 15 students. Students will have assigned desks within their designated classroom, as well as assigned specific doors for entering/exiting the building, based on the location of their classroom.

What cleaning and sanitizing procedures will be used in the school to keep students and staff healthy and safe?

Classroom desks and other surfaces will be cleaned after each learning session based on current recommendations by the CDC and NYSED. In addition to cleaning that may be required during the school day, each learning space will be thoroughly cleaned at the end of each school day. The custodial staff will be required to make continuous cleaning rounds throughout the day to check each location and clean additionally as required.

High touch surfaces in the utilized areas will be cleaned multiple times during the course of the day. Using a minimalist approach to space usage, every space utilized during the course of a normal school day will be identified and documented by building staff. The high touch areas will also be disinfected daily during the evening custodial shift. A cleaning log will be posted in each of the spaces utilized, showing the date and time of the cleaning and disinfecting operations.

In the middle school Hybrid Model where students attend on alternating days, the desks and chairs will be cleaned on a daily basis after student dismissal by the evening custodial shift, prior to student arrival the next morning.

What will students’ daily instructional schedule look like, including expectations for remote learning?

Students will report to school on either Monday and Wednesday, or Tuesday and Thursday. The school day still runs from 8:30-3:00, however, the time spent in the building will only be from 8:30-12:30 on their assigned days. Beginning at 1:00 each day, as well as all day on Fridays, students will continue instruction and can be assigned additional work . Some examples include zooms with teachers, assignments in google classrooms, and pre-recorded lessons to view. Attendance is required daily, in ALL settings, in-person, remote, and also on Fridays.

5th		6th		7th		8th	
8:10-8:30	HR	8:10-8:30	HR	8:10-8:30	HR	8:10-8:30	HR
8:30-9:20	ELA (2-5)	8:30-9:04	Science (2-4)	8:30-9:04	Period 1 (2-4)	8:30-9:04	Period 1 PE/ACCEL (2-4)
		9:04-9:40	Exploratory (5-7)	9:04-9:40	Period 2 (5-7)	9:04-9:40	Period 2 (5-7)
9:20-10:10	Math (8-11)	9:40-10:14	PE/ACCEL (8-10)	9:40-10:14	Period 3 (8-10)	9:40-10:14	Period 3 (8-10)
		10:10-10:44	Exploratory (18-20)	10:14-11:04	Math (13-16)	10:14-10:48	Period 4 PE/ACCEL (11-13)
10:44-11:18	PE/ACCEL (15-17)	11:04-11:38	SS (24-26)	10:48-11:22	Period 5 (14-16)	10:48-11:22	Period 5 (14-16)
11:18-11:56	SS (21-23)			11:22-11:56	Period 7 (21-23)	11:22-11:56	Period 7 Exploratory (21-23)
11:56-12:30	Science (24-26)	11:38-12:30	ELA (18-21)	11:56-12:30	Period 8 Exploratory (24-26)	11:56-12:30	Period 8 (24-26)

How will daily interaction between students and teachers ensure that students are receiving needed instructional support and feedback, including remote learning?

All students will have access to intervention time on one of the days in their rotation. Those intervention services will include ENL supports, IEP goal work, reading, and general math/ELA supports. Additionally, teachers will consistently be providing individualized feedback to all students daily, through classroom interactions, written feedback on work, and personalized zooms with 1-on-1 instruction as needed.

How will school meals be provided to students, including meals for days that students attend remotely?

Students who attend in-person on alternating days will be provided with two meals at dismissal, including a bagged lunch for the current day and a bagged breakfast for the following day. On each day that students attend remote learning, including Friday, students may pick up two meals to include a bagged lunch for the day, and bagged breakfast for the following day. Meals must be picked up at each student's school of enrollment.

All students who attend in-person for the full day will be provided with lunch during the day and a bagged breakfast to be consumed at home prior to the arrival at school the next day. On Thursdays, students will receive three meals at dismissal, including breakfast & lunch for Friday and breakfast for Monday. Students who attend only by remote learning will be able to pick up meals on designated days and times, to be published on our school website at <http://jpsny.org/meals>. Meals must be picked up at each student's school of enrollment. Parents may pick up meals for enrolled children only, and documentation will be required.

How will transportation be different for students who ride the bus to and from school?

Students will be health screened and temperatures taken prior to boarding the bus. There will be fewer students on the bus runs to ensure that social distancing is maintained. Students will be in assigned seats and wearing masks.

What childcare options might be available for working parents?

Childcare options will be available in the afternoons for working parents of students in grades PK-6 who attend school in the morning. Schools will survey parents to assess their childcare needs.

Will students and families still be able to access instructional supports or agency services?

Yes, students and families will still be able to access instructional supports or agency services such as reading, special education, ENL, Special Areas, Striders, Family Services, Counseling, etc.

What happens if a student/staff member is suspected of having COVID-19?

School nurses will have systems in place to screen students and staff who exhibit COVID-19 symptoms. Those individuals will be kept in a room separate from the nurse's office that is designated for isolation. If their symptoms require further evaluation, they will need to leave the building. If the school district is notified that a staff member/student has tested positive for COVID-19, the Coordinator of Health Services will work with the Chautauqua County Health Department to ensure all protocols relative to contact tracing and quarantine are followed.