



FACT SHEET: School Routines

How will students be screened each day for temperature or possible symptoms of COVID-19?

Parents will be required to confirm that they completed a daily screening at home, and that they will not send their child to school if they have any possible symptoms of COVID-19. Students who ride the bus will have their temperature taken by district personnel before boarding the bus. Students with a temperature of 100.0 degrees or higher will not be allowed to board the bus. As an additional health and safety measure, all students will have their temperatures taken upon arrival at school. If a student's temperature is more than 100 degrees, he/she will be referred to the school nurse for further screening and evaluation.

How will students enter and exit the building safely while maintaining social distancing?

PLP students will enter and exit through the 4th Street doors. There will be markings on floor 6 feet apart as well as signage indicating 6 feet.

AEP students will enter and exit through the bottom doors. There will be markings on the floor 6 feet apart as well as signage indicating 6 feet.

8:1:1 PLP students will enter through the bottom doors if transportation is provided. High school 8:1:1 students who walk will enter and exit through bottom doors. Middle school 8:1:1 who walk will enter and exit through the 4th Street doors.

How will students safely transition between classrooms or common areas in the school while maintaining social distancing?

Stairways will be one way, there will be signage indicating up or down only. Halls will have markings to indicate 6 feet apart. Transition between classes will be staggered; there will be no more than 15 students in the halls at any given time and there will be adult supervision to ensure social distance is maintained.

What are the requirements for wearing masks or face coverings when in school?

Cloth face coverings are required by all students and staff on all JPS district buses and in all buildings. Face coverings must be worn by students, staff, visitors and vendors when likely to be less than 6 feet away from others, at the bus stop and on the bus, in hallways and common areas such as restrooms and while waiting outside before and after school.

Face coverings may be removed in the following situations, with appropriate social distancing measures in place:

- while eating or drinking during assigned breakfast/lunch/snack periods
- during “mask breaks” as directed by a teacher or school administrator

Exemptions to the district masking protocol will only be granted to students or staff who have documented medical issues for which a face covering would cause an impairment.

What are the procedures for using the restroom when in school?

There will only be one student in the restroom at time, they will be escorted to the restroom by an adult. Students will wear a mask at all times while traveling to and from the restroom. The custodial staff will be required to make continuous rounds throughout the day to clean each restroom and high touch areas.

What are the procedures for hand hygiene when in school?

Students will be explicitly taught proper hand hygiene and proper cough/sneeze hygiene and it will be reviewed throughout the year. There will be hand sanitizer stations at each restroom and each door into the building. All students and staff will be expected to sanitize their hands upon entry and after using the restrooms. Teachers will also have hand sanitizer in their classrooms.

What are the procedures for access to drinking fountains when in school?

We will utilize refillable water bottles for students. Students will use hand sanitizer, then be able to fill their bottles. Students will not be allowed to drink from the drinking fountains.

How will classrooms be arranged to maintain safe physical distancing for students and teachers?

Classrooms will be arranged with a minimum of 44 square feet per person in each classroom. Students will have the same work station for the entire first semester. Work stations will be arranged 6 feet apart from each other and will be labeled with students’ names, one from the Green group and one from the Red group so as to limit surface contamination.

How will students be assigned to classrooms in cohorts to limit interaction between students?

Students will be assigned to cohorts based on their grade and similarity in schedules.

What cleaning and sanitizing procedures will be used in the school to keep students and staff healthy and safe?

Classroom desks and other surfaces will be cleaned after each learning session based on current recommendations by the CDC and NYSED. In addition to cleaning that may be required during the school day, each learning space will be thoroughly cleaned at the end of each school day. The custodial staff will be required to make continuous cleaning rounds throughout the day to check each location and clean additionally as required.

High touch surfaces in the utilized areas will be cleaned multiple times during the course of the day. Using a minimalist approach to space usage, every space utilized during the course of a normal school day will be identified and documented by building staff. The high touch areas will also be disinfected daily during the evening custodial shift. A cleaning log will be posted in each of the spaces utilized, showing the date and time of the cleaning and disinfecting operations.

In the middle and high school Hybrid Model where students attend on alternating days, the desks and chairs will be cleaned on a daily basis after student dismissal to remote learning by the evening custodial shift, prior to student arrival the next morning.

What will students’ daily instructional schedule look like, including expectations for remote learning?

PLP 8:1:1 students will attend Monday through Thursday 8:00am to 12:30pm. Teachers or related service providers will be available remotely and will hold virtual class or therapy sessions for an hour each afternoon and for 5 hours and 30 minutes on Friday.

PLP 9-12 students will follow the JHS plan with 9th grade students beginning the year utilizing a hybrid model; M/W and Tu/TH with Friday being remote. 10th through 12th grade students will be remote to begin the school year. As the phase in occurs, 11th and 12th grade students will be brought in for the hybrid model with 10th grade students attending remotely and finally 10th grade students will join in the hybrid model for the remainder of the semester.

Students will be on a shortened schedule from 8:00 to 12:00. Teachers will hold virtual class sessions for an hour each afternoon and all day Friday.

	Monday	Tuesday	Wednesday	Thursday	Friday
8:00-8:30	Students screened entering building and homeroom				
	A-Day	B-Day	C-Day	D-Day	A-Day
8:30-9:10	Block 1	Block 1	Block 1	Block 1	Full Remote Teaching of normal schedule
9:15-9:55	Block 2	Block 2	Block 2	Block 2	
10:00-10:40	Block 3	Block 3	Block 3	Block 3	
10:45-11:25	Block 4	Block 4	Block 4	Block 4	
11:30-12:00	Block 5	Block 5	Block 5	Block 5	
<p>Teachers will schedule regular times to meet with students for intervention and feedback. Students should be available for remote instruction during the afternoon hours of 12:45pm- 3:00pm.</p>					

AEP students will attend from 9:00 am until 12:00pm each day they are suspended from their home school. Students will only attend AEP on their normally scheduled days that they are expected to attend their home schools. It is recommended that only students who are suspended 3 or more days be asked to report to the Tech Academy to limit the exposure and transmission of the virus to the staff and students who are here daily. Others are asked to serve suspensions at home.

How will daily interaction between students and teachers ensure that students are receiving needed instructional support and feedback, including remote learning?

Due to the small number of students attending the Tech Academy, students attending in person will have access to each of the core teachers that are housed here. Each day, teachers will hold virtual sessions with the students who are participating in remote learning. Teachers will hold virtual classroom sessions with the students who are participating in remote learning to provide instructional support and feedback. Students will be expected to be available for their scheduled time with teachers.

How will school meals be provided to students, including meals for days that students attend remotely?

Students who attend in-person on alternating days will be provided with two meals at dismissal, including a bagged lunch for the current day and a bagged breakfast for the following day. On each day that students attend remote learning, including Friday, students may pick up two meals to include a bagged lunch for the day, and bagged breakfast for the following day. Meals must be picked up at each student's school of enrollment.

All students who attend in-person for the full day will be provided with lunch during the day and a bagged breakfast to be consumed at home prior to the arrival at school the next day. On Thursdays, students will receive three meals at dismissal, including breakfast & lunch for Friday and breakfast for Monday.

Students who attend only by remote learning will be able to pick up meals on designated days and times, to be published on our school website at <http://jpsny.org/meals>. Meals must be picked up at each student's school of enrollment. Parents may pick up meals for enrolled children only, and documentation will be required.

How will transportation be different for students who ride the bus to and from school?

Students will be health screened and temperatures taken prior to boarding the bus. There will be fewer students on the bus runs to ensure that social distancing is maintained. Students will be in assigned seats and wearing masks.

What childcare options might be available for working parents?

Childcare options will be available in the afternoons for working parents of students in grades PK-6 who attend school in the morning. Schools will survey parents to assess their childcare needs.

Will students and families still be able to access instructional supports or agency services?

Yes, all students will have access to all instructional supports and related services as mandated on their IEPs. The school psychologist on site will provide all counseling services either in person or remotely via teleconferencing. We have had ongoing communication with agencies and families regarding their needs and will continue to address student and family needs as they arise. There will also be a liaison from Striders housed at the Tech Academy for additional support.

What happens if a student/staff member is suspected of having COVID-19?

School nurses will have systems in place to screen students and staff who exhibit COVID-19 symptoms. Those individuals will be kept in a room separate from the nurse's office that is designated for isolation. If their symptoms require further evaluation, they will need to leave the building. If the school district is notified that a staff member/student has tested positive for COVID-19, the Coordinator of Health Services will work with the Chautauqua County Health Department to ensure all protocols relative to contact tracing and quarantine are followed.